



# SOROTI UNIVERSITY

P.O. Box 211 Soroti; Tel: +256 (0)454 461 605

www.sun.ac.ug

## OFFICE OF THE UNIVERSITY SECRETARY

### BID NOTICE UNDER OPEN DOMESTIC BIDDING FOR VARIOUS SUPPLIES, WORKS AND SERVICES UNDER FRAMEWORK CONTRACT ARRANGEMENTS

Soroti University has allocated funds within its Budget to be used for **the provision of supplies & Services on the Framework arrangements.**

1. The entity invites sealed bids from eligible bidders for the above services and supplies. Interested eligible bidders may obtain further information and inspect the framework bidding documents at the Address below from 8:30Am to 4:30Pm, from **Monday 12<sup>th</sup> October 2020**

1.

S/ No	Procurement Reference Number	Subject of Procurement	Bid Security
1	SUN308/Supls/2020-21/00025	Supply of Assorted stationary and Tonners	Nil
2	SUN308/Supls/2020-21/00026	Supply of assorted cleaning and sanitary materials	Nil
3	SUN308/Supls/2020-21/00027	Supply of Fuel, oils and Lubricants	Nil
4	SUN308/Supls/2020-21/00028	Supply of tyres, tubes, batteries and spare parts	Nil
5	SUN308/Supls/2020-21/00029	Supply of Newspapers	Nil
6	SUN308/Supls/2020-21/00030	General printing services (Car branding stickers, calendars, cards, books & booklets, dairies, envelopes, forms, etc)	Nil
7	SUN308/Supls/2020-21/00036	Provision of Catering services	Nil
8	SUN308/Srvcs/2020-21/00031	Repair and servicing of computer and other ICT Equipment including LAN/Wireless facilities	Nil
9	SUN308/Srvcs/2020-21/00032	Repair and servicing of University Fleet.	Nil
10	SUN308/Srvcs/2020-21/00033	Provision of hotel, accommodation, catering and conference facilities.	Nil

2. Bidding will be conducted in accordance with the Open Domestic Bidding procedures contained in the government of Uganda Public Procurement and Disposal of Public Assets Act 2003 as Amended 2014 and is open to all bidders from all eligible countries
3. Interested Bidders may obtain further information from Soroti University Procurement and Disposal Unit, and inspect the Bidding documents at Soroti University Campus on Soroti-Moroto Road starting Monday **12<sup>th</sup> October 2020 from 8.00 a.m. to 5.00p.m.**

working days.

A Complete set of documents in English may be purchased by interested bidders on submission of a written application to address at 7 and upon payment of a nonrefundable fee of Ushs.**100,000** (*Uganda Shillings, One Hundred Thousand Only*) per item applied for . The method of payment shall be through the Bank and in accordance with Government of Uganda/URA central collection system by login at **payment.sun.ac.ug** and obtain Zee pay reference number before proceeding to pay in any Bank. Contact procurement office on [pdu@sun.ac.ug](mailto:pdu@sun.ac.ug)

4. .
5. Bids must be delivered to the address indicated below at 6 and registered at or before 11:30am on **6<sup>th</sup> November 2020**. The bids must be sealed in envelopes must indicate the name and address of the bidder, and the subject of item applied for.
6. There shall no be pre-bid meeting
7. Bidding Documents may be inspected at : **Procurement and Disposal Unit .Third Floor, Room 7**  
Documents will be issued from: **Procurement and Disposal Third Floor Room 7**  
Bids Must be delivered to : **Procurement and Disposal Third Floor Room 7**  
Address of Bid opening: **University Boardroom Third Floor**
8. **The planned Pre-qualification schedule (subject to change) is as follows:**

S/No.	Activity	Date
<b>01.</b>	Publication Date	<b>12<sup>th</sup> October 2020</b>
<b>02.</b>	Submission & Bid Closing date	<b>6<sup>th</sup> November 2020 11:30AM</b>
<b>03.</b>	Bid Opening date	<b>6<sup>th</sup> November 2020. 12:00PM</b>
<b>04.</b>	Evaluation Process.	<b>9<sup>th</sup> -17<sup>th</sup> November 2020</b>
<b>05.</b>	Display and Communication of best Evaluated Bidder notice	<b>20<sup>th</sup> November 2020</b>
<b>06.</b>	Contract Signature	<b>After expiry of the 10 working days from the Display of the Best Evaluated bidder notice</b>

**ACCOUNTING OFFICER**

